EDMONDS COLLEGE

Audit/Credit Change Request

Student Name: _____ _____ _____
Last **First** **Middle**

ctcLink ID Number: ☐☐☐☐☐☐☐☐☐ **Birthdate:** ☐☐/☐☐/☐☐☐☐ **(MM-DD-YYYY)**

Email: _____

Quarter and year this request is for: ☐ **Summer** ☐ **Fall** ☐ **Winter** ☐ **Spring** **20**☐☐

- This form is to request a change to or from an audit status. Auditing a class means that you're allowed to participate in the class, but no matter how well you do in the class, you'll receive an "N" grade (signifying "no credit earned").
- Auditing a class costs the same as it does to take it for credit, *unless* you're a senior citizen over 60 years of age trying to take the class on a space-available basis. To qualify for that process, you'll need to see the Senior Citizen's Reduced Tuition Program form, found on the Enrollment Services Forms page.
- After the 3rd day of the quarter, instructor's permission is needed to switch to/from credit/audit status. Prior to that, no permission is needed if you are already enrolled in the class.
- Be aware that if you're on financial aid, auditing a class may affect your funding.

List course info:

CLASS #	DEPT.	CATALOG #	SECTION	Audit or Credit?	INSTRUCTOR SIGNATURE (If changing after 3rd day of term)
[Example]: 12345	ENGL	101	03	■ Audit ☐ Credit	[you may also forward an email]
☐☐☐☐☐	_____	☐☐☐	_____	☐ Audit ☐ Credit	_____
☐☐☐☐☐	_____	☐☐☐	_____	☐ Audit ☐ Credit	_____
☐☐☐☐☐	_____	☐☐☐	_____	☐ Audit ☐ Credit	_____
☐☐☐☐☐	_____	☐☐☐	_____	☐ Audit ☐ Credit	_____

Signature: _____ Date: _____

Rev. 3/25/2024