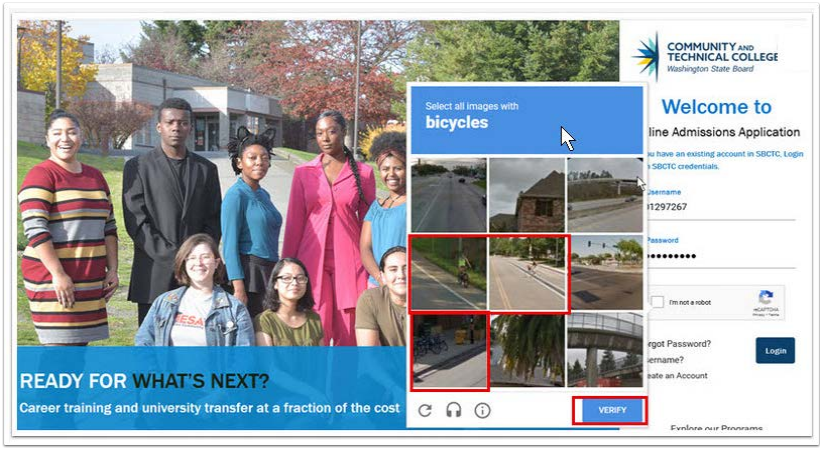
CTE Dual Credit Application Process for Students with existing an ctcLink ID/student ID with a community or technical college in Washington State

Hooray! You are now ready to apply to Edmonds College!

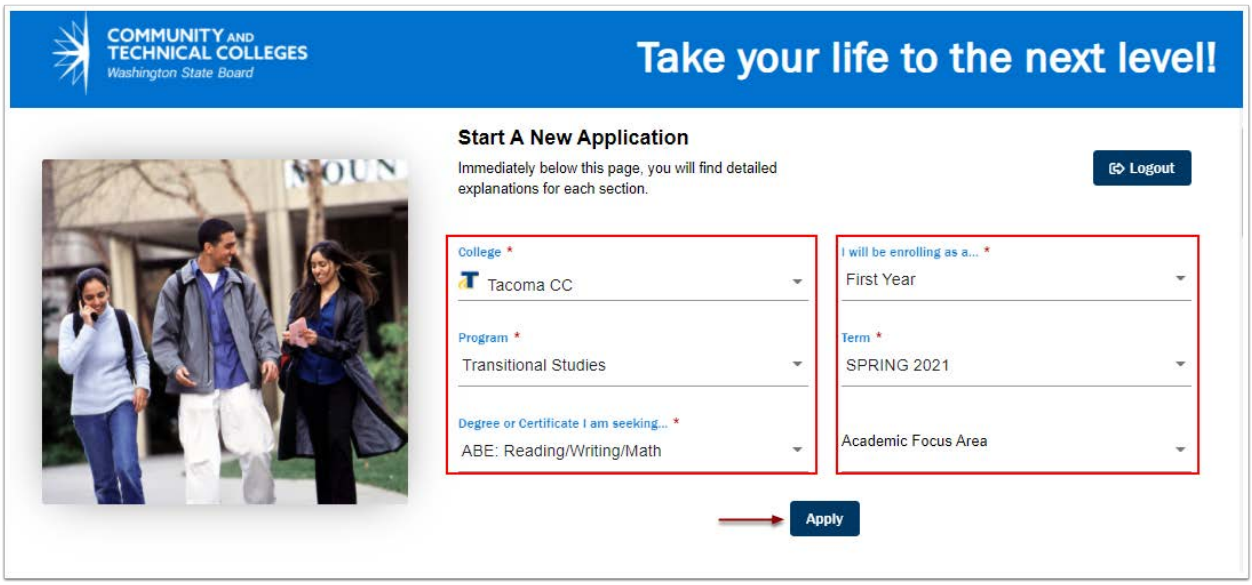
To begin the process, go to https://apply.ctc.edu/user

1. Click the “login” button. This will display the login page.

2. Enter your username and password.
3. Select the “I’m not a robot” Captcha.
4. Make sure to select the correct images, then click verify.

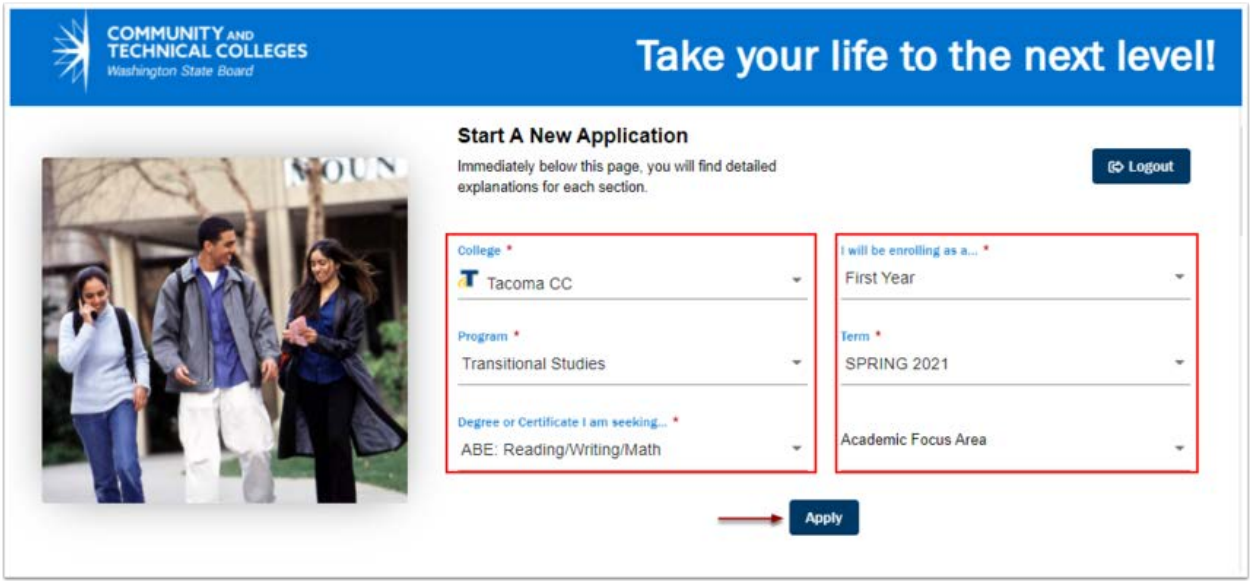


5. Press the login button

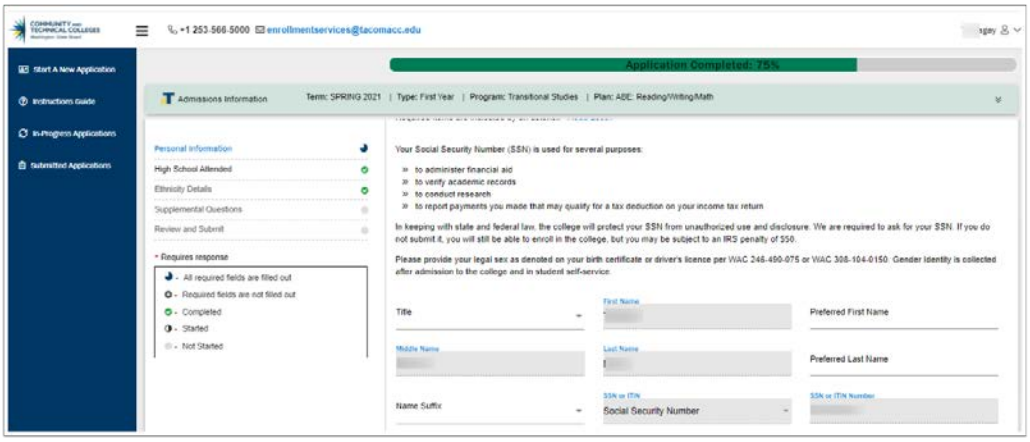
6. 

   Now, the Start a New Application appears. Enter the correct information as follows.
   a. College- **Edmonds College**
   b. Admission Type - **FYR**
   c. Program - **Transitional Studies**
   d. Degree or Certificate I am Seeking - **Trans Studies - Undecided**
   e. Term - What term you plan to attend
   f. Plan - ????
   g. Sub-Plan - Not required.

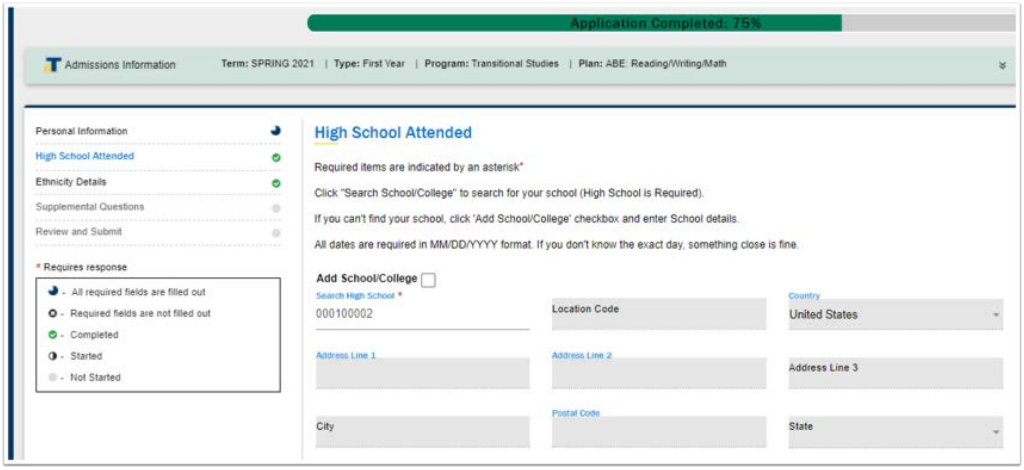
   NOTE: Do NOT enter the information shown in the screenshot, this is an example.
7. Select **APPLY.**



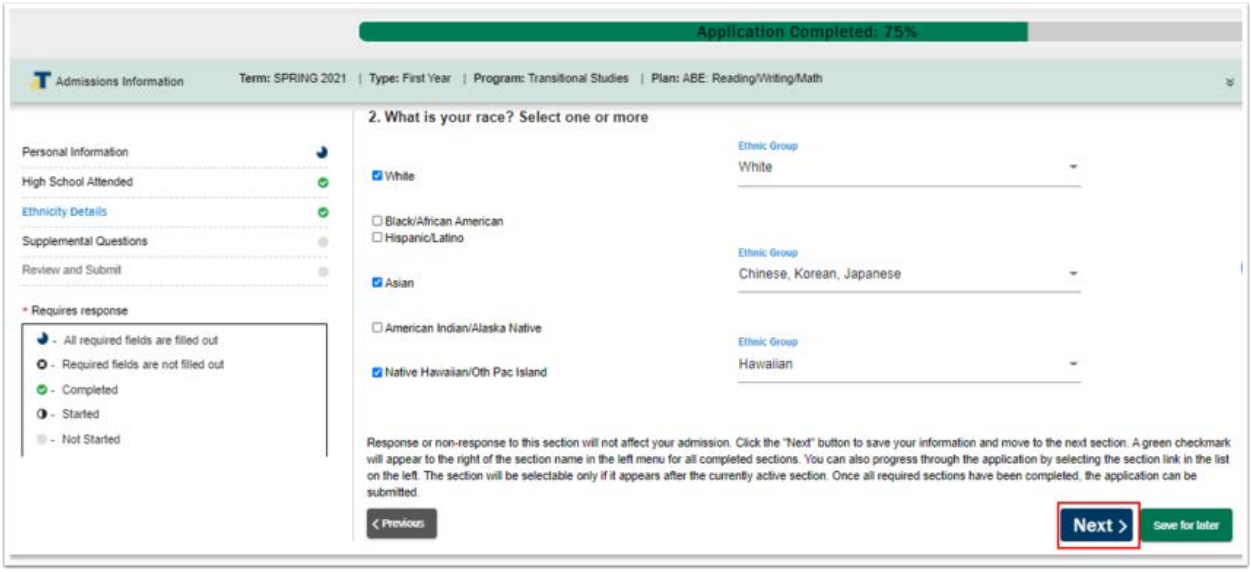
8. The **personal information** screen appears. Review/add information.



9. Press **Next.**
10. The **High School** information page will appear. Add/update the information.

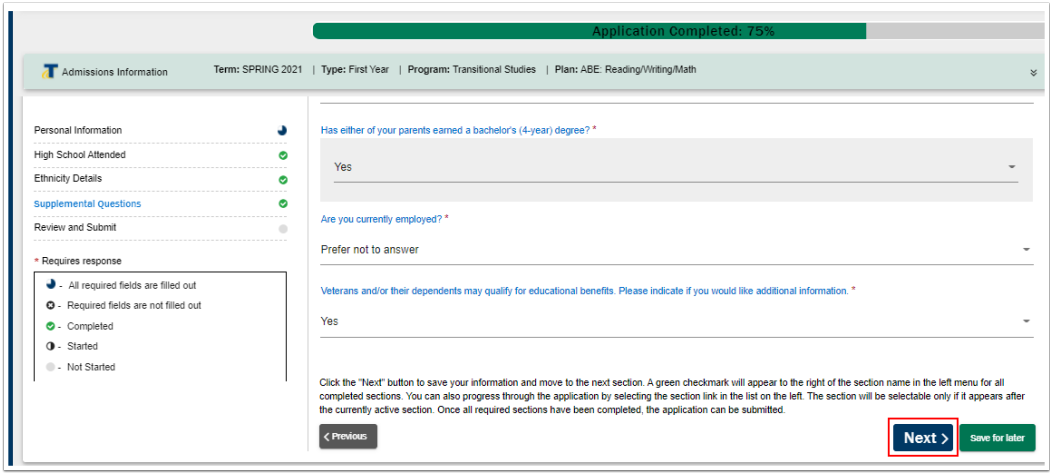


11. Press **Next.**
12. The **Ethnicity** page appears. Add/update the information.

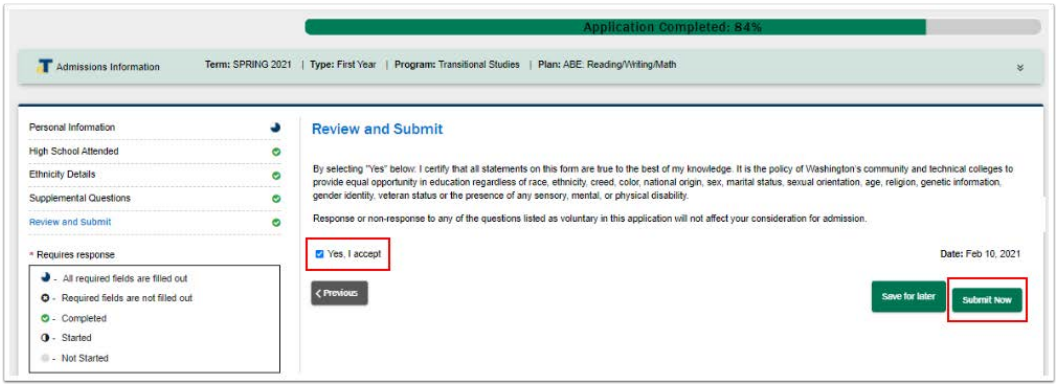


13. Press **Next.**

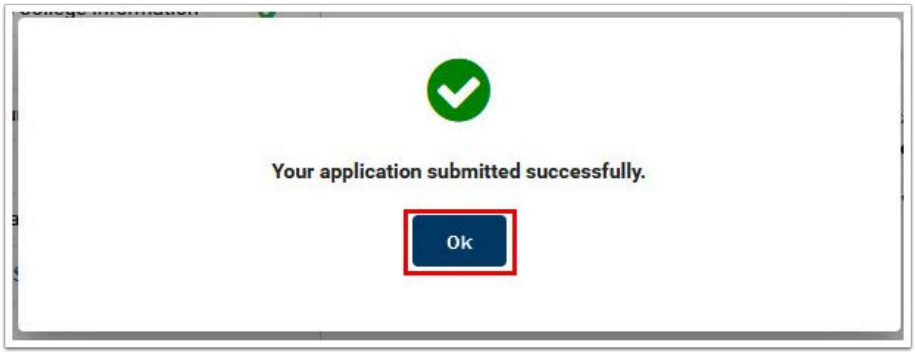
14. The **Supplemental information** page appears. Choose the appropriate responses



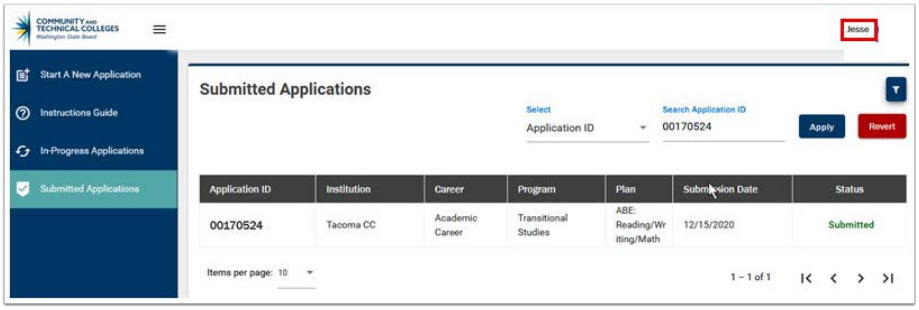
15. Press **Next.**
16. The **Review** and **Submit** page appears, review the information carefully.



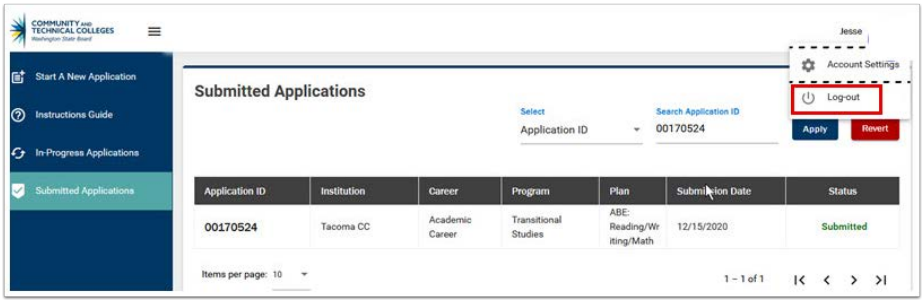
17. Select **Yes, I accept.**
18. Click **Submit Now.**
19. A status window like the one below should appear.
20. Press **“OK”.**



21. The **Submitted Applications** page appears. Congratulations!



22. **Choose your name**, located in the upper-right corner of the site.



23. A menu appears, select **Log-out**.
24. Close all browser windows.

Congratulations, you have successfully applied to Edmonds College! Welcome to Edmonds, we are glad you're here.

Images from SBCTC and steps adapted from SBCTC walkthroughs.